



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2016-17/ 3

Dates: 31<sup>st</sup> Jan 2017

To  
Chairman, IQAC  
CMR College of Engineering & Technology,  
Medchal, Hyderabad.

**Sub:** Permission to conduct IQAC Meeting in CMRCET-Reg.

**Ref:** Office Order No. CMRCET/PRIN/IQAC/2016-17(2), dated: 08<sup>th</sup> Nov 2016.

Sir,

With reference to the subject cited above, IQAC Meeting is planned to be conducted on 03<sup>rd</sup> Feb 2017 at 02:00 PM to discuss on the following agenda points. Hence, it is requested to accord permission for the same.

**Agenda:**

1. Review of previous strategic perspective plan and implementation
2. Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
3. Technical Skill Trainings to Students for Placements
4. To conduct need based training for UG Students
5. Review of result analysis of first semester
6. Internships for pre-final year students
7. Placement for the pre-final year students and higher education
8. Start-ups and Incubation activities to all the Students
9. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
10. Redressal of grievances received by stake holders
11. To conduct student satisfaction survey
12. Action Taken Report on previous meeting agenda points
13. Any other matter with the permission of the chair.

Thanking you,

Yours faithfully,

*A. Kotishwar*

Prof. A. Kotishwar  
Coordinator, IQAC



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2016-17/CIR-3

Date: 01<sup>st</sup> Feb 2017

## CIRCULAR

It is hereby informed to all the members of the IQAC to attend the IQAC Meeting scheduled on 03<sup>rd</sup> Feb 2017 at 02:00 PM in IQAC Cell. The following is the Agenda.

### Agenda:

1. Review of previous strategic perspective plan and implementation
2. Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
3. Technical Skill Trainings to Students for Placements
4. To conduct need based training for UG Students
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11. To conduct student satisfaction survey
12. Action Taken Report on previous meeting agenda points
13. Any other matter with the permission of the chair.

**Coordinator, IQAC**

**Principal**

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer
8. Physical Director

CMRCET/IQAC/AY2016-17/Minutes-3

Date: 06<sup>th</sup> Feb 2017

## MINUTES OF MEETING OF IQAC FOR AY: 2016-17

<b>Meeting Circular/Reference:</b>	CMRCET/IQAC/AY2016-17/CIR-3, Dated: 01 <sup>st</sup> Feb 2017
<b>Date of the Meeting:</b>	03 <sup>rd</sup> Feb 2017
<b>Time:</b>	02:00PM-04:00PM
<b>Venue:</b>	IQAC Cell

### The following were present:

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent
2	Chairman	Major Dr. V. A. Narayana	Principal
3	Member Teacher	Dr. M. Sudhakar	Dean (P&D)
4	Member Teacher	Dr. M. S. R. Murthy	Dean (R&D)
5	Member Teacher	Dr. B. Lokeshwar Rao	Dean (Academics) & HOD (ECE)
6	Member Teacher	Dr. M. Narsi Reddy	Controller of Examinations
7	Member Teacher	Dr. K. Vijaya Kumar	HOD (CSE)
8	Member Teacher	Prof. G. Devadasu	HOD (EEE)
9	Member Teacher	Mr. P. Ravi Kumar	Associate Professor (ME)
10	Member Teacher	Mr. P. Raveendrababu	Associate Professor (ECE)
11	Member Admin	Mr. P. M. M. Reddy	Administrative Officer
12	Member Admin	Mr. V. Srinivas	Accounts Officer
13	Member Teacher	Mrs. S. Fatima Mary	Women Faculty
14	Member Alumni	Mr. M. Vedachary	Nominee
15	Member Industry	Mr. I. Arun Kumar	Nominee
16	Member Industry	Mr. T. Brahmananda Reddy	Nominee
17	Member Local Community	Mr. Subba Reddy	Nominee
18	Member Student	Mr. K. Varun Srivasthav (13H51A0321)	Nominee
19	Member Student	Ms. A. Apoorva (13H51A04C1)	Nominee
20	Coordinator	Prof. A. Kotishwar	HOD (MBA)

### Member Absent:

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
2	Member Alumni	Mr. Sai Pawan	Nominee
3	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee

### Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The following points were discussed in the meeting.

**Item 1:** Review of previous strategic perspective plan and implementation

**Resolution:** Reviewed the previous strategic perspective plan and implementation.


- Item 2:** Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
- Resolution:** Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities. It is also decided to provide rewards to the faculty publishing research articles in reputed journals and also refunds the publication charges from journal to encourage the faculty towards research paper publishing.
- Item 3:** Technical skill trainings to students for placements
- Resolution:** Decision taken to initiate and conduct the technical skill trainings to students for placements.
- Item 4:** To conduct need based training for UG Students
- Resolution:** It is decided to introduce and conduct need based training for UG Students in all the departments of the institution.
- Item 5:** Review of result analysis of first semester
- Resolution:** First semester result analysis of the AY 2016-17 has been reviewed and it is suggested that remedial classes should be conducted.
- Item 6:** Internships for pre-final year students
- Resolution:** It is decided to provide internships to pre-final year students in various industries through Training and placement cell. It is also suggested that T&P Cell should go ahead with MOAs/MOUs/Linkages.
- Item 7:** Placement for the pre-final year students and higher education
- Resolution:** It is decided to provide quality placements to pre-final year students in various MNCs/Companies/industries through Training and placement cell and also conduct awareness programs to educate the students for their higher education.
- Item 8:** Start-ups and Incubation activities to all the UG Students
- Resolution:** It is approved to conduct programmes on Start-ups and Incubation activities to all the students in all the departments of the institution.
- Item 9:** Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
- Resolution:** Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations and also these MOUs should result in internships to students.
- Item 10:** Redressal of grievances received by stake holders
- Resolution:** Redressed the grievances received by the stake holders.
- Item 11:** To conduct student satisfaction survey
- Resolution:** It is decided to conduct the student satisfaction survey and the same has been approved.

**Item 12: ACTION TAKEN REPORT ON PREVIOUS MEETING AGENDA POINTS:**

The following is the action/status of the various agenda points which were discussed in the last IQAC Meeting held on 19<sup>th</sup> November 2016 with Minutes of meetings reference no. CMRCET/IQAC/AY2016-17/Minutes-2, dated: 23<sup>rd</sup> Nov 2016

Sl. No.	Points Discussed	Action Taken	Status
1	Reviewed the previous strategic perspective plan and implementation.	Prepared	Implemented
2	The perspective plan of extracurricular and co-curricular activities from various committees have been received and discussed in detail. The final strategic perspective plan has been prepared and approved.	Organized	In Progress
3	Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities.	Organized	In Progress
4	Decision taken to initiate and conduct the technical skill trainings to students for placements.	Organized	In Progress
5	It is decided to implement the mentor mentee system in all the departments of the institution	Continued	In Progress
6	It decided to nominate a senior faculty as SPOC to NPTEL local chapter	Nominated	Closed
7	Decision taken to conduct soft skills training for all the UG Students.	Organized	In Progress
8	Decided to initiate various research activities in all the departments.	Organized	In Progress
9	Decided to conduct regular parent teachers meeting to all the programmes.	Organized	Completed
10	Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations.	Carried out	In Progress
11	It is decided to take laboratory equipments and library procurements from all the laboratories & library and approved the same.	Procured	Completed

The chairman thanked all the members for their valuable suggestions. The meeting ended.

  
 (Major Dr .V. A. Narayana)  
 Chairman, IQAC




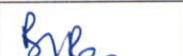

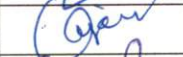


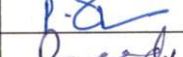

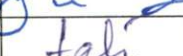
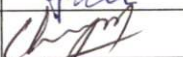
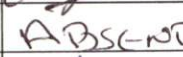

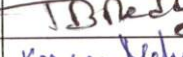
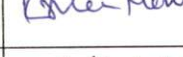
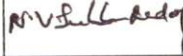
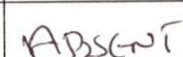
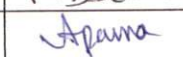
Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. IQAC Members

**IQAC MEETING HELD ON 3<sup>RD</sup> FEBRUARY 2017 AT 02:00 PM**

The following members were present

S. No.	Member	Name	Designation	Signature
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent	
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	ABSENT
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4	Member Teacher	Dr. M. Sudhakar	Dean (P&D)	
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22	Member Student	Ms. A. Apoorva (13H51A04C1)	Nominee	
23	Coordinator	Prof. A. Kotishwar	HOD (MBA)	